



**The Oakland Hotel**

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**WEDDING CENTRE TERMS AND CONDITIONS**

All bookings will only be considered final once either confirmed in writing or in person, with a non-refundable deposit required.

We request a firm indication of numbers fifteen days prior to a function, and final numbers five days prior.

The maximum capacity for a Wedding Breakfast is 80  
Evening capacity for a party is 100

Finishing time is 12.30 am. The Bar closes half an hour prior to this.

Where an account is not in place, a Pro Forma invoice will be sent out based on the final numbers given.

All restaurant and party bills are subject to a 10% Service Charge.

It is company policy not to permit guests to bring their own food, wine, beer, spirits or soft drinks.

Should a wedding continue into the evening, an additional evening buffet must be served to a minimum of 80% of all attending guests.